FDIC
MULTIFAMILY AFFORDABLE HOUSING
COMPLIANCE REPORT

The Compliance Report includes two parts. Part A is a summary of tenant information and provides a picture of how the property is meeting its affordable housing set-aside requirements. Part B is a unit-by-unit listing of the project's occupancy and rent structure.

During the Pre-Compliance period the Compliance Report is submitted monthly. Once a development achieves compliance with the Total and Very Low-Income Set-Asides specified in the LURA, reports are submitted annually. Agencies may require more frequent submission of reports as indicated in the compliance manual.

Attach copies of all Tenant Income Certifications (TICs) executed during the period of this report. Please include initial certifications as well as recertifications.

<div style="border:1px solid black; text-align:center;">

Part A - Compliance Report Summary

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The Compliance Report Summary provides a snapshot picture of a project's occupancy and the extent to which the required set-asides have been met. The summary must reflect the same time period and the occupancy circumstances detailed in Part B - Unit Status Report.

INSTRUCTIONS

Date	Indicate the date this report was completed.
Reporting Period	Indicate the reporting period for this report. This period is prescribed by the monitoring agency.
Property Name	Identify the property's name. If there is no name, simply enter the street address.
Identification Number	If applicable, provide the identification number assigned by the monitoring agency.
Street Address and City	Provide the street address of the property as well as the city, state, and zip code.
Owner	Indicate the owner as recorded in the LURA and provide the phone number.
Manager/contact	Indicate the person who has completed this report, or a contact person if clarification should be necessary. Include the phone number for this person.
Lower Income	From the Unit Status Report, provide the total number of qualified units occupied by eligible lower income tenants; the total number of units being held available for occupancy by lower income tenants; the total number of units occupied by tenants previously lower income but now recertified as over-income; and the total of the previous three items.
Very Low-Income	From the Unit Status Report, provide the total number of qualified units occupied by eligible very low-income

tenants; the total number of units being held available for occupancy by very low-income tenants; the total number of units occupied by tenants previously very low-income but now recertified as over-income; the total of the previous three items. Enter the required number of VLI units as indicated in the LURA.

Total Qualifying Units | Total occupied QUs (LI plus VLI); total vacant QUs (LI plus VLI); total of previous two items; required total number of set-aside units as designated in the LURA.

Unrestricted Units | Enter the number of occupied and vacant units <u>not</u> restricted by any set-asides.

Total All Units | Provide the total of all occupied and vacant units.

Percent | Enter the percent of units occupied and vacant.

Part B - Unit Status Report

Instructions

Reporting Period | The Reporting Period for the Unit Status Report must match the period for the Summary Report.

<u>Item 1.</u> Name of Property | Indicate the name of the property, or address if there is no name.

<u>Item 2.</u> Property Identification Number | If applicable, indicate the number assigned by the monitoring agency.

A.   Building Address | Street and building address if project includes more than one building.

B.   Unit Number | Number of unit being reported.

C.   Tenant Name | Indicate name/names of head of household. Enter "0" if the unit is not under lease or otherwise vacant.

D.   The number of bedrooms | Indicate the total number of bedrooms in this unit. If it is an efficiency indicate "0".

E.   The number of persons | Indicate the total number of persons in this household. Write "0" if the unit is vacant.

F.   Date of Lease | Indicate the effective lease date for each occupied unit. For vacant units, list the move-out date for the most recent tenant.

G.   Unit designation | For each unit, indicate whether it is:

1	=	Very Low-Income Qualified Unit.
2	=	Lower Income Qualified Unit.
3	=	Over Income - VLI Unit meaning the tenant's income formerly qualified as VLI, but now exceeds 140% of the LI limit.
4	=	Over Income - LI Unit meaning the tenant's income formerly qualified as LI, but now exceeds 140% of the LI limit.
5	=	Unrestricted unit, meaning the unit is not counted as a LI or VLI QU.

**Provide the following information
for Qualifying Units only.**

H.	Annual (Gross) Income	Indicate the household's annual (gross) income as reported on the most recent TIC form.
I.	Maximum Annual Eligible Income	Indicate the maximum annual (gross) income that was permitted at the time of income certification/ recertification.
J.	Monthly Unit Rent	Indicate the monthly unit rent.
K.	Maximum AHDP rent	Indicate the maximum allowable rent permitted at the time the lease was signed.
L.	Date of Last Income Recertification	Indicate the date of the last income certification, if applicable. In most instances the date will be the anniversary of the lease.

FDIC MULTIFAMILY AFFORDABLE HOUSING PROGRAM
COMPLIANCE REPORT

PART A -- COMPLIANCE REPORT SUMMARY

Date: _____

Period: ___/___ to ___/___
         mo. yr.   mo. yr.

Property Name: _____

Property ID# _____

Street Address: _____

City, State, Zip: _____

Owner: _____

Phone: ____ ____-_____
         (area)

Manager/Contact: _____

Phone: ____ ____-_____
         (area)

PROPERTY SUMMARY						Agency Use Only
	Number of Units					Compliance Status (Total ≥ Req.)
UNIT TYPE	Occupied	Vacant	Over Income	Total	Required	
1. Lower Income - QUs						
2. Very Low-Income - QUs						☐ Yes ☐ No
3. **Total Qualifying Units**						☐ Yes ☐ No
4. Unrestricted Units						
5. TOTAL ALL UNITS						
Percent				**100%**		

I/We (owner) relied in good faith upon information supplied by the occupants and verified the information provided. I/We certify that data presented in this report is accurate to the best of our knowledge.

_____   _____ _____

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COMPLIANCE REPORT (continued)

Signature (Preparer)   Signature (Managing Owner)   Date

                                                               # of pages attached

Attachments: Part B - Unit Status Report Forms   ____

                        Tenant Income Certifications (TICs)   ____