

MEMORANDUM

TO: Board of Directors

FROM: Russell G. Pittman, Chief Privacy Officer

Ned D Goldberg
NED

DATE: December 31, 2012

SUBJECT: Request for Authority to Publish a
Privacy Act System of Records Notice in the Federal Register

I. Recommendation

This memorandum requests that the Board of Directors (Board) authorize publication of the attached *Federal Register* notice to establish one new Privacy Act system of records for the FDIC Personal Identity Verification (PIV) card program. Nothing in the new system of records notice changes any FDIC authority for or supervision of the collection and maintenance of information subject to the Privacy Act, nor do the changes impact any individual's rights to access or to amend their records pursuant to the Privacy Act. The proposed system of records will become effective 45 days following publication in the *Federal Register*, unless comments are received that would require a revision necessitating return to the Board for approval.

For further information, contact: Tommie Barnes, Assistant Director, DOA/SEPS (703) 562-2749; Michael J. Rubino, Deputy Director, DOA/CSB (703) 562-2224; Ned Goldberg, Deputy Director, DIT/CISO, (703) 516-1323; Steven Lott, Privacy Program Manager, (703) 516-5505; or Gary Jackson, Counsel, FOIA/Privacy Act Group, (703) 562-2677.

Concur: _____

Richard J. Osterman Jr.

Richard J. Osterman Jr., Acting General Counsel

II. Discussion

The Privacy Act establishes the rules by which the FDIC may collect, maintain, and use personal information associated with an individual in conducting FDIC programs. A system of records is defined as any group of records under the control of a Federal Government agency from which personal information about individuals is retrieved by name or other unique personal identifier. To make record keeping practices transparent, the Privacy Act requires the FDIC to publish notice in the *Federal Register* describing each system of records that it maintains, including the purpose for the system, the intended use of the information in the system including any anticipated routine disclosures outside the FDIC, the safeguards to prevent misuse of the information, and how individuals may exercise their rights under the Privacy Act to determine if the system contains information about them.

The new system of records, entitled “FDIC 30-64-0035, Identity, Credential and Access Management Records” (ICAM), covers records maintained by the Division of Administration for the new FDIC Personal Identity Verification (PIV) card program. The system will include information on FDIC employees, contractors, and other authorized individuals who require long-term access to FDIC facilities. Biographic and biometric information will be collected from FDIC employees/contractors and maintained within the ICAM system and on the PIV card for purposes of verifying identity and determining whether to grant access to FDIC and other federal facilities.

In accordance with the provisions of the Privacy Act and the procedures in OMB Circular A-130, “Management of Federal Information Resources,” (Appendix I), the proposed document for *Federal Register* publication is attached together with a Report of New Systems of Records and letters of transmittal to the Administrator of the Office of Information and Regulatory Affairs of the U.S. Office of Management and Budget, the Chair and Ranking Member of the Committee on Homeland Security and Governmental Affairs of the U.S. Senate, and the Chair and Ranking Member of the Committee on Government Reform and Oversight of the U.S. House of Representatives.

III. Effective Date

The proposed systems of records will become effective 45 days following publication in the *Federal Register*, unless comments received point to the desirability of publishing a superseding notice.